

SPSBA
Gift Ban Policy

WHEREAS, the members of the board of SPSBA desire to adopt a gift ban pertaining to SPSBA staff and board members and their designees and proxies.

NOW THEREFORE BE IT

RESOLVED, that no staff member, board member or designee or proxy of a board member may knowingly solicit or accept for his or her personal use or the personal use of another, a gift, gratuity, favor, entertainment, hospitality, loan or any other thing of monetary value, including an in-kind gift, given or to be given to the staff member, board member or designee or proxy of a board member as a result of his or her employment with or service to SPSBA from a person who:

1. Is seeking to obtain business from or has financial relations with SPSBA; or
2. Has interests that may be substantially affected by the performance or nonperformance of the individual's official duty with SPSBA.

Exceptions to the foregoing are limited to the following instances:

(a) The solicitation or acceptance of something of monetary value from a friend, parent, spouse, child or other close relative under circumstances which make it clear that the gift is motivated by a family relationship or personal friendship rather than the position of the staff member, board member or designee or proxy of a board member. Relevant factors in making such a determination include the history of the relationship (for example, does the friendship pre-date employment/association with SPSBA) and whether the family member or friend pays for the gift.

(b) The acceptance of loans from banks or other financial institutions on customary terms of finance for proper and usual activities, such as home mortgage loans.

(c) Participation in widely attended gatherings free of charge is permissible when a staff member, board member or a designee or proxy of a board member is acting in furtherance of his or her official duties with SPSBA and acceptance of food or refreshment of nominal value on such occasion.

(d) Acceptance of unsolicited advertising or promotional material such as pens, pencils, note pads, calendars and other such items of nominal intrinsic value.

(e) A plaque, memento or gift of nominal value given as a token of esteem or appreciation on the occasion of a public appearance, speech, visit or the like, or on a special occasion such as marriage, illness or retirement.

(f) The solicitation or acceptance of campaign contributions.

Upon **MOTION** by **Senator Smucker**, and **SECONDED** by **Secretary Topper**, and after full discussion, the above Resolution was unanimously approved at the SPSBA Board Meeting of July 2, 2015.