

Meeting of the Board  
**PENNSYLVANIA HIGHER EDUCATIONAL FACILITIES AUTHORITY**  
September 26, 2019  
**Room 515 North Office Building**  
Harrisburg, Pennsylvania  
10:45 a.m. Prevailing Time

MINUTES

1. Call to Order, Filing of Proof of Sunshine Notice and of Sending Notice of the Meeting, and Announcement of Quorum
2. Approval of the Minutes of the Meeting of August 1, 2019
3. Audit Committee Report & Audit Charter
4. Old Business
  - A. Project Update
5. New Business
6. Adjournment

**1. CALL TO ORDER, FILING OF PROOF OF SUNSHINE NOTICE AND OF SENDING NOTICE OF THE MEETING AND ANNOUNCEMENT OF QUORUM**

With a quorum of the Board being present, the meeting of the Board of the Pennsylvania Higher Educational Facilities Authority was called to order on Thursday, September 26, 2019 at 10:45 a.m. prevailing time, in Room 515 North Office Building, Harrisburg, Pennsylvania. The proof of the Sunshine advertisement and certification in regard to sending the notice of the meeting is attached to these minutes and identified as Appendix "A".

**Board Members Present**

Steven Heuer, (Proxy for Governor Thomas W. Wolf)  
Gwenn Dando, (Proxy for Senator Wayne Lanerholc Jr.)  
Lisa Felix, (Proxy for Senator Andrew E. Dinniman)  
Alan Cohn, (Proxy for Representative Anthony M. DeLuca)  
Jenifer Langan, (Proxy for Treasurer Joseph M. Torsella)  
Christal Pike-Nase, (Proxy for Auditor General Eugene A. DePasquale)  
Secretary of General Services Curtis Topper  
Patrick Lord, (Proxy for Secretary of Education Pedro A. Rivera)

**Board Member Participating by Conference Call**

Representative Curtis G. Sonney

**Authority Personnel Present**

Beverly Nawa, Acting Executive Director  
David Player, Comptroller  
Thomas Pallis, Information Technology Manager

**Participated by Conference Call**

William McCarty, Esquire, Barley Snyder LLP

## **2. APPROVAL OF THE MINUTES OF THE MEETING OF AUGUST 1, 2019**

A copy of the minutes of the meeting of August 1, 2019, was distributed to the Board Members prior to this meeting. It is therefore recommended that consideration be given to the adoption of the following Resolution:

RESOLVED That the minutes of the PHEFA meeting of August 1, 2019, be and hereby are approved as presented.

Upon **MOTION** by **Ms. Pike-Nase**, and after full discussion, the above Resolution was unanimously approved at the PHEFA Board Meeting of September 26, 2019.

## **3. AUDIT COMMITTEE REPORT & AUDIT CHARTER**

Chairperson Heuer said that the Audit Committee met on September 16<sup>th</sup> to review the audited financials and the Audit Charter. He asked Ms. Pike-Nase as chair of the Audit Committee talk about the meeting.

Ms. Pike-Nase explained that the exit conference, as noted by Steve, was held on September 16<sup>th</sup>. The Auditor General is the chair of the five-member committee. The exit conference was attended by a principal of Maher Duessel, the Authority's independent auditor. As in prior years the Authority received an unqualified opinion. The Authority's net position increased due to a decrease in the staff complement and the related lower expenses of the other post-employment benefits. The committee did its annual review of charter and had some minor changes. The proposed changes include eliminating the RFP informational session for the selection of the new auditors because informational emails fully suffice at the time. We also added a footnote to address the issue of the prudent standard of the Authority and our ethics requirement under the Public Officials and Employee Ethics Act. Not surprisingly, the auditors indicated that the Authority was fully cooperative and well organized due to Dave Player's excellent work. (Mr. Player thanked Ms. Pike-Nase.)

This is the final year of the five-year audit contract and a new RFP will be issued in October. Ms. Pike-Nase and Mr. Player have been enhancing the draft RFP, which will be sent out to committee members shortly. DGS will place the RFP on the eMarketplace website and will send out email notifications to all firms that have signed up for the RFP. Mr. Player and Ms. Nawa will also be emailing local CPA firms to ensure a very wide distribution.

Ms. Pike-Nase said that the committee recommends that the board accept the audited financial statements and the audit charter for this year.

Upon **MOTION** by **Mr. Lord**, and after full discussion, the board unanimously accepted the FYE 6/30/19 audited financial statements and the 2019 Audit Charter at the PHEFA Board Meeting of September 26, 2019.

#### 4. OLD BUSINESS

##### A. Project Update

Ms. Nawa explained that there are several projects in the pipeline. Next month we will have a meeting to present a new money project for the University of Pennsylvania Health System and possibly a project for the Butler County Community College. That meeting is tentatively scheduled for October 17<sup>th</sup>.

She also indicated there will most likely be a November meeting to present projects for the Westmoreland County Community College, a new money project and the Career and Technology Center of Lackawanna County may be doing a refunding. She was also contacted yesterday about a project for the Community College of Allegheny County. They also want to do a refunding. The November meeting is tentatively scheduled for November 21<sup>st</sup>. She will keep the board updated as she receives more information.

Mr. Heuer mentioned the staff looking at the viability and the strategic direction for this board. As Bev just mentioned, we have several future projects to come before the board. The staff is working with other authorities to do some research and any board member that has input, please send it to Bev and Dave. By the end of the year, they will have a report to provide to the board and then we can have a meeting in January to discuss this. Anything board members have will be helpful.

Chairperson Heuer asked if there was any other old business to come before the Board, and hearing none, he moved to new business.

#### 5. NEW BUSINESS

Chairperson Heuer asked if there was any new business to come before the Board, and hearing none, he asked for a motion to adjourn.

#### 6. ADJOURNMENT

There being no further business to come before the Board at this time, and upon **MOTION** by **Secretary Topper**, the PHEFA Board Meeting was adjourned at 10:45 a.m.

**SUNSHINE ACT MEETING NOTICES, THURSDAY, SEPTEMBER 19, 2019**

Please utilize the ADA contact name listed below if you need an accommodation due to a disability, to check on the meeting status during inclement weather, to inquire about phone/online participation options, etc.

Special, State Public School Building Authority & The Pennsylvania Higher Educational Facilities Authority Meeting, 9/26/2019, 10:30 AM, 515 North Office Bldg., Harrisburg, Contact: Bev Nawa 717-975-2204

Dept. of Agriculture, Pesticide Advisory Board Meeting, 10/1/2019, 9:30 AM, Dept. of Agriculture, Rm. 309, 2301 N Cameron St., Harrisburg, Contact: Heather Heenan 717-783-8732, Update on FieldWatch, and on 2019 drift cases and investigation procedures

Bureau of Ride & Measurements STDS. Advisory Board Meeting, 10/16/2019, 10 AM, Dept. of Agriculture Rm. 309, 2301 N. Cameron St. Harrisburg, PA, Contact: Natalie Behe 717-787-2.291 .

PA DOC/Inmate Advisory Committee Meeting, 10/30/2019, 10 AM, Dept. of Corrections, Rm. 150, 1920 Technology Parkway, Mechanicsburg, PA, Contact: Laurie Hilsinger 717-728-5314, Please use the visitor entrance.

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STATE PUBLIC SCHOOL BUILDING AUTHORITY  
PENNSYLVANIA HIGHER EDUCATIONAL FACILITIES AUTHORITY  
Notice of the Meetings of the Board to be Held  
September 26, 2019

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The State Public School Building Authority and the Pennsylvania Higher Educational Facilities Authority Boards will meet on **Thursday, September 26, 2019**, at **10:30 a.m.**, in **Room 515 North Office Building, Harrisburg**. The meetings are to: (a) approve projects for financing; and (b) consider other matters as may properly come before the Board.

Please complete the attached response and return to me via e-mail.

Sincerely,

Beverly M. Nawa  
Acting Executive Director

\* \* \* \* \*

Harrisburg, PA

I CERTIFY that the notice on the previous page for the September 26, 2019, meeting was dispatched to the following on September 11, 2019, at the addresses indicated, constituting all of the members of the Board of the State Public School Building Authority.

Thomas W. Wolf, Governor of Pennsylvania  
225 Main Capitol, Harrisburg, PA  
Steven S. Heuer, Proxy for Governor Wolf  
333 Market Street - 18<sup>th</sup> Floor, Harrisburg, PA  
Wayne Langerholc Jr., Designated by the President Pro Tempore of the Senate  
187 Main Capitol, Harrisburg, PA  
Andrew E. Dinniman, Designated by the Minority Leader of the Senate  
182 Main Capitol, Harrisburg, PA  
Curtis G. Sonney, Designated by the Speaker of the House of Representatives  
214 Ryan Office Building, Harrisburg, PA  
Anthony M. DeLuca, Designated by the Minority Leader of the House of Representatives  
115 Irvis Office Building, Harrisburg, PA  
Joseph M. Torsella, State Treasurer  
129 Finance Building, Harrisburg, PA  
Eugene A. DePasquale, Auditor General  
229 Finance Building, Harrisburg, PA  
Curtis M. Topper, Secretary of General Services  
515 North Office Building, Harrisburg, PA  
Pedro A. Rivera, Secretary of Education  
333 Market Street - 10th Floor, Harrisburg, PA

GIVEN under my hand and seal this 11th day of September 2019.

Beverly M. Nawa

Acting Executive Director  
State Public School Building Authority  
Pennsylvania Higher Educational Facilities Authority